

**San Diego Continuing Education  
Accreditation Leadership Committee Meeting  
Monday, December 15, 2008**

**1:30 p.m. – 3:00 p.m.  
ECC, Room 79**

**Meeting Notes**

Members Present: Ray Ramirez, Lorie Howell, Marcia Biller, Mary Giammarinaro, Holly Leahy, Marie Doerner, Joe McGerald, Jim Laramie, Brian Ellison, Robin Carvajal, Alma McGee, Esther Mathew, Gretchen Birtterlin, Miriam Quinonez, Arenita Anderson

- 1) Overview of first, in a series of three, WASC trainings for Co-Chairs
  - WASC FOL PowerPoint was presented
  - Continuing Education Population and Service Area Characteristics was reviewed
  - Assessing Student Learning Outcomes in Noncredit Instruction by Long Beach City College PowerPoint was reviewed
- 2) Assignment of Focus Group teams with chairs and Co-chairs
  - List of Accreditation Focus Groups and Accreditation Leadership/Steering Committee was reviewed and discussed
- 3) Community and Student members for the focus Groups
  - Great need to get community members! ALC members were asked to send ideas to Esther
    - Cynthia Scott will contact N.C. Industry Group on multi media
    - Marcia- advisory
    - Jane- to get industry advisory
    - Resettlement –current char is Alma
- 4) Informational item: WEAVEonline for committee Members
  - Ray discussed WEAVEOnline as a better approach to assessment management
- 5) Other
  - Next meeting will address POS Survey Update/Timeline

Revised Meeting Schedule

November 13, Thursday  
December 15, Monday  
February 5, Thursday  
March 2, Monday  
April 2, Thursday  
May 4, Monday  
June 1, Monday

Link to WASC website and focus on Learning Manual:  
[http://www.acswasc.org/process\\_ca\\_adult.htm](http://www.acswasc.org/process_ca_adult.htm)