San Diego Continuing Education
Accreditation Leadership Committee Meeting
Thursday, November 13, 2008

1:30 p.m. - 3:00 p.m.
ECC, Room 121

Meeting Notes

Members Present: Ray Ramirez, Esther Mathew, Sy Lyon, Gary Gleckman, Robin Carvajal, Alma McGee, Mary Giammarinaro, Pat Mosteller, Marie Doerner, Lorie Howell, Jane Signaigo-Cox, Gretchen Bitterlin, Brian Ellison, Donna Namdar, Jim Laramie, Paul Richard, Laura Burgess

The following agenda items were addressed by careful review and discussion of:
SDCCD Accreditation Survey for Students and Employees (proposed survey plan, 9/08) prepared by the SDCCD Office of Institutional Research and Planning

1) Student Satisfaction Survey Review & Input
   a. ALC selected and approved questions for survey

2) Faculty/Administrative Satisfaction Survey (PACE) Review & Input
   a. ALC selected and approved questions for survey

3) Review of Timeline

4) Point of Service Surveys
   a. ALC selected, modified and approved questions for survey

Attachments:

A. Accreditation Surveys for Students and Employees Proposed Survey Plan, September 2008.

B. CE Student Satisfaction Survey

C. Faculty Administrative Satisfaction Survey (PACE), Part 1 & Part 2

Other:

- Committee approved the PACE survey instead of the previously used employee survey
- Community & Student Input
  i. We need to have communication and student involvement from:
     Mid-City
     Calworks

Action Items:

- Lori H. will address CalWorks
- Ray, Brian & Esther will address community members
- Anne will form a sub committee